

Setting Up Your SEN Email on Your iPhone

Eight quick steps to get your SEN inbox and calendar on your phone.

UPDATED JULY 2026 · INTERNAL USE ONLY

1 Open Settings and tap “Mail.”



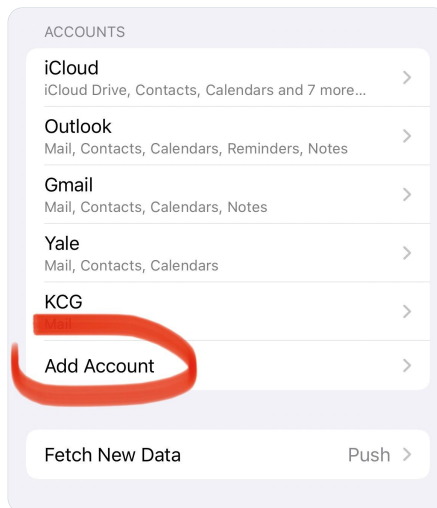
Settings → Mail

2 Tap “Accounts.”



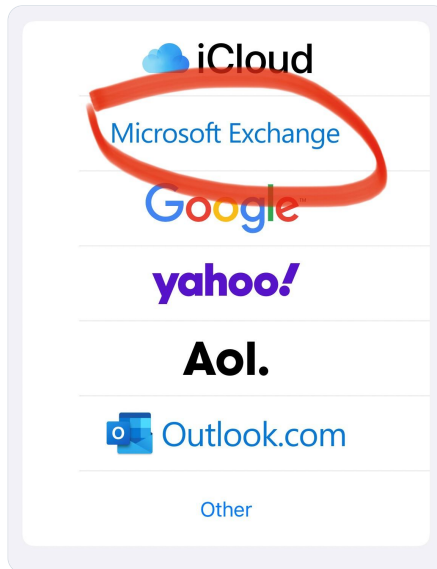
Mail → Accounts

3 Tap “Add Account.”



Accounts → Add Account

4

Tap “Microsoft Exchange.”

Choose Microsoft Exchange

5

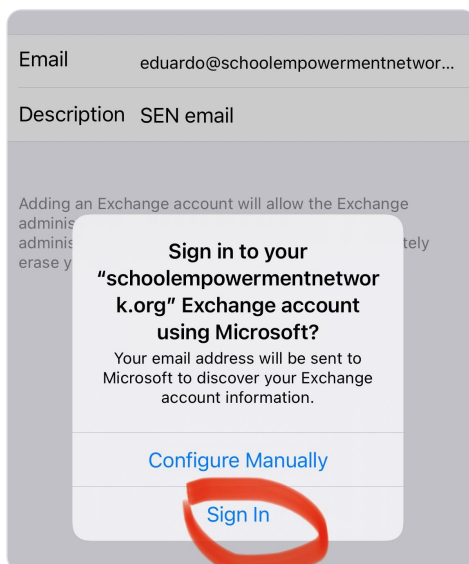
Enter your SEN email address.Add an account description such as “**SEN email.**”

Email	uardo@school empowermentnetwork.org
Description	SEN email

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

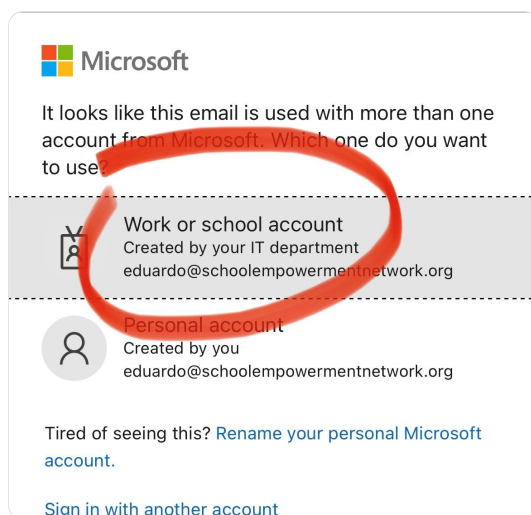
Email and description

6 Tap “Sign In.”



Sign in to your Exchange account

7 Select “Work or school account.”



Choose Work or school account

8 Enter your SEN email address and password again.

Tap **Sign in**, then accept the terms and conditions.

 Microsoft

[←](#) eduardo@schoolempowermentnetwork.org

Enter password

Your account will be remembered on this device.

[Forgot my password](#)

[Sign in](#)

Enter your password and sign in